

## Pueblo of San Felipe

## 127 Hagan Rd. San Felipe Pueblo, NM 87001 EMPLOYMENT APPLICATION

The Pueblo of San Felipe (SF) is an equal opportunity employer with Tribal Member /Veteran Preference Policy. SF utilizes this application to determine if the applicant is qualified, therefore be specific regarding qualifications. SF will require copies to confirm the highest level of education, certifications and licenses pertaining to the position applied for. Tribal Members will also need to provide proof of CIB enrollment.

APPLICATION MUST BE FILLED OUT THOROUGHLY AND COMPLETELY TO BE CONSIDERED FOR A POSTION

Applicant Information									
Full Name:	ast F	irst			M.I.	_ Date:			
Address:	Street Address						Apartment/Uni	· #	
	Sileet Address						ApartinentiOni	. <del>11</del>	
	City					State	ZIP Code		
Phone:				Email_					
Date Available: Position Applied For.:			l For.:_	Desired Salary:\$					
Tribal Member Affiliation:					CIB # (	Required)			
Are you a citizen of the United States?		YES	NO	If no,	are you a	authorized to w	YES ork in the U.S.?	NO	
Have you ever worked for this company?		YES	NO	If yes,	when?_				
Have you ever been convicted of a felony?		YES	NO						
If Yes, Please explain:									

	Email Address:								
How did you hear about this position:									
Education									
High Schoo	l: Address:								
From:	YES NO To: Did you graduate?								
College:	Address:								
From:	YES NO To: Did you graduate?  Degree:								
Other:	Address:								
From:	YES NO To: Did you graduate?								
	References								
Please list	three professional references. (List Former Employers)								
Full Name:	Relationship:								
Company:	Phone:								
Address:									
	Relationship:								
Company:	Phone:								
Address:									
	Relationship:								
Company:	Phone:								
Address:									
_	Previous Employment								
	Phone:								
Address: _	Supervisor:								
Job Title:	Starting Salary:\$ Ending Salary:\$								
Responsibil	ities:								
From:	To: Reason for Leaving:								
May we cor	YES NO tact your previous supervisor for a reference?								

Company:	Phone:
Address:	Supervisor:
Job Title: Startir	g Salary: <u>\$</u> Ending Salary: <u>\$</u>
Responsibilities:	
From: To:	Reason for Leaving:
May we contact your previous supervisor for a reference	YES NO ?
Company:	Phone:
Address:	Supervisor:
Job Title: Startir	g Salary: <u>\$</u> Ending Salary: <u>\$</u>
Responsibilities:	
From: To:	Reason for Leaving:
May we contact your previous supervisor for a reference	YES NO
Milit	ary Service
Branch:	From: To:
Rank at Discharge:	Type of Discharge:
If other than honorable, explain:	

## **Disclaimer and Signature**

## Your signature acknowledges your acceptance of the following:

- 1. I attest that all information represented on this application and/or any attachments. Is true and correct to the best of my knowledge. I understand that any falsification, omission, or misrepresentation of information whether in writing or during the interview process is grounds for withdrawal of the offer of employment with the Pueblo of San Felipe (SF) and Pueblo of San Felipe Gaming (SFG) and may result in dismissal if discovered at a later date.
- 2. I authorize SF and SF Gaming, to conduct a routine inquiry into my job history and inquire about applicable information concerning my character, general reputation or any other information that SF and SF Gaming deems necessary for my employment.
- I acknowledge that Federal law prohibits companies from hiring any persons unless valid documents
  establishing my identity and eligibility to work in the United States is provided. I understand that providing
  these documents are a condition of employment.

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- 4. I agree to submit to a drug/alcohol test conducted by a licensed facility with the test paid for by me and reimbursed by SF on my first paycheck. I authorize such results to be released to SF and SFG. I understand that passing the test is a condition of employment.
- 5. I understand that prior to formal offer of employment, I will be required to undergo a background check to include criminal records from county, state, federal and tribal courts for the last ten years to include felony and Misdemeanor convictions, Social Security Number verification, Motor Vehicle Report History, and may include Credit History depending on position.
- 6. I understand that this application for employment does not imply a contract for employment between the Pueblo of San Felipe and myself.
- 7. In the event of employment, I understand that I am required to abide by all SF/SFG employee policies and procedures, rules, ad regulations including but not limited to: Harassment, Confidentiality, Standards of Conduct, Substance Abuse and Drug Testing, Grooming and dress policies, while employed with the SF.

SIGNATURE		
Employee Signature	Date	

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